**Application for online access to my medical record**

|  |  |
| --- | --- |
| Surname | Date of birth |
| First name | |
| Address      Postcode | |
| Email address | |
| Telephone number | Mobile number |

I wish to have access to the following online services (please tick all that apply):

|  |  |
| --- | --- |
| Booking appointments | 🞏 |
| Requesting repeat prescriptions | 🞏 |
| Access to Allergies, medication and Immunisation information | 🞏 |
| Detailed access to my medical record | 🞏 |

I wish to access my medical record online and understand and agree with each statement

|  |  |  |
| --- | --- | --- |
| I have read and understood the information leaflet provided by the practice | | 🞏 |
| I will be responsible for the security of the information that I see or download | | 🞏 |
| If I choose to share my information with anyone else, this is at my own risk | | 🞏 |
| I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement | | 🞏 |
| If I see information in my record that is not about me or is inaccurate, I will contact the practice as soon as possible | | 🞏 |
| Signature | Date | |

**For practice use only**

|  |  |  |  |
| --- | --- | --- | --- |
| Patient NHS number | | Practice computer ID number | |
| Identity verified by  (initials) | Date | Method  Vouching 🞏  Photo ID and proof of residence 🞏 | |
| Authorised by | | | Date |

Patient Online Access

**What you need to know about your GP online records**

You can book and cancel appointments with the GP and order repeat prescriptions online and you can also have access to detailed information that is on your GP record which is arranged with agreement from your GP.

**What’s in it for you?**

Online records are up to date and more secure than a printed paper record which could get lost or seen by others.

People who have long term conditions, for example diabetes, hypertension or coronary heart disease, have found that looking at their test results online helps them make positive changes to improve their health. They can see if their condition is improving or getting worse by looking at past test results.

You can look at your medical records before your appointment to see if there is anything you need to discuss with the doctor or nurse. This could be your test results, illnesses you have had in the past or any new information added to your records. This would help you discuss any concerns you may have and help you benefit more from your appointment.

Sometimes when you see your doctor, you are given a lot of information which you may not be able to remember it later. You may also want further information once you have had time to think about what was said. You can look at your online records after your appointment to make sure you understood what your doctor or nurse said.

**Understanding your records**

Your records are written to help medical people look after you and so in some cases, you may not understand everything you see. If you find anything difficult to understand, as well as talking to your doctor or nurse, you can go to the NHS Choices website [www.nhs.uk](http://www.nhs.uk).

**A few things to think about**

Your GP may not think it in your best interest for you to look at your GP records online. If this happens, your GP will discuss their reasons with you. It is up to your GP to decide if you should be allowed access to your online records.

You may see your test results before your doctor has discussed them with you. This may be when you cannot contact your surgery, or when your surgery is closed. This means you will need to wait until an appointment is available to talk to your doctor.

Information in your medical records might need correcting. If you find something you think is not correct, you should contact your surgery. The staff will be able to answer your questions and set things right when needed. Please bear in mind that you cannot change the record yourself.

There may be information in your medical records that you did not know was there or that you had forgotten about, such as an illness or an upsetting incident. If you see anything you did not know about that worries you, please speak to your surgery and they will discuss this with you.

If you have questions about any of the above points, please talk to your surgery and they will be able to advise you further.